



**TOWN OF HOPKINTON**  
**BOARD OF SELECTMEN'S MEETING AGENDA**  
TOWN HALL, 18 MAIN STREET, 2ND FLOOR  
Tuesday, August 13, 2013

**5:30 PM**

**CALL TO ORDER**

**1.**

**[EXECUTIVE SESSION \(ROOM 211\)](#)**

**i. EXECUTIVE SESSION MINUTES (ACTION)**

The Board will consider approving executive session minutes:  
12/18/12, 1/22/13, 2/5/13, 2/26/13, 3/5/13, 3/12/13, 4/2/13, 4/23/12, 5/21/13,  
6/4/13, 6/18/13, 7/2/13

**ii. CONTRACT NEGOTIATIONS, LITIGATION AND REAL PROPERTY**

Discussing litigation strategy with respect to the public records requests to the Massachusetts Gaming Commission, because an open meeting may have a detrimental effect on the litigation position of the Board; discussing the deployment of security personnel or devices, or strategies with respect thereto; to conduct contract negotiations with nonunion personnel with respect to the Fire Chief's contract; to discuss litigation strategy with respect to 21 Meserve Street, because an open meeting may have a detrimental effect on the litigation position of the Board; to discuss strategy with respect to litigation, because an open meeting may have a detrimental effect on the litigation position of the Board; and, to consider the purchase, exchange, lease or value of real property on Ash Street, because an open meeting may have a detrimental effect on the negotiating position of the Board.

**PLEDGE OF ALLEGIANCE**

**6:30 PM**

**PUBLIC SESSION (Room 215)**

**2.**

**PUBLIC FORUM**

Residents are invited to share ideas, opinions or ask questions regarding town government.

**STAFF INTRODUCTIONS**

1. The Chair of the School Committee, Nancy Burdick, will introduce the new Superintendent of Schools, Cathy MacLeod.

2. Human Resources Director, Town Manager and Chair of the Parks & Recreation Commission, Bob Dobinski, will introduce the new Parks & Recreation Director, Jennifer Floyd.
3. Human Resources Director, Town Manager and Town Clerk, Geri Holland, will introduce the new Assistant Town Clerk, Brenda McCann.
4. Human Resources Director, Town Manager and Fire Chief, Ken Clark, will introduce Sarah Jordan as the newest Firefighter at the Fire Department.

## **CONSENT AGENDA**

**6:45 PM**

### **i. APPOINTMENTS (ACTION)**

3. The Board will consider approving the following committee appointments:
  - a. Allison Murphy as an At-Large Member of the Youth Commission for a 1-year term to expire on June 30, 2014;
  - b. Michelle Dineen Jerett as an At-Large Member of the Youth Commission for a 1-year term to expire on June 30, 2014;
  - c. Alton Chen as an At-Large member to the Capital Improvements Committee (CIC) for a 5-year term to expire on June 30, 2018;
  - d. Brian Herr as the Town's representative to the MBTA Advisory Board;
  - e. Vaib Dabade as an At-Large member to the Permanent Building Committee for a 3-year term to expire on June 30, 2016; and
  - f. Mike DiMascio as an At-Large member of the Permanent Building Committee for a 3-year term to expire on June 30, 2014.

### **ii. RESIGNATIONS (ACTION)**

- The Board will consider approving the following resignation:
- a. [Taru Kinnunen from the Youth Commission](#).

### **iii. MINUTES (ACTION)**

The Board will consider approving the following public session minutes: [5/21/13](#), [6/4/13](#), [6/18/13](#), [6/28/13](#), and [7/2/13](#).

### **iv. ONE-DAY LIQUOR LICENSE (ACTION)**

- The Board will consider a one-day liquor license:
- a. *Proponent:* Southborough Rod & Gun Club  
*Address:* Fruit Street  
The Southborough Rod & Gun Club is applying for a one-day liquor license for their Annual Field Day and Chicken Barbeque.  
*Supporting Exhibits:* [Application](#); [Permitting Team Comments](#).

### **v. PARADE PERMIT (ACTION)**

- The Board will consider the following Parade Permit:
- a. *Proponent:* Hopkinton Parent-Teacher Association, HPTA Carnival

*Starting Point:* Ash Street/Marathon Way

The Board will consider a parade permit, including street closures, for the HPTA Carnival.

Supporting Exhibits: [Application](#); [Permitting Team Comments](#).

**vi. HUNTER’S RIDGE STREET NAME APPROVAL (ACTION)**

Pursuant to Town Bylaw 174-2, the Board will consider naming “Hunter’s Ridge Road” for the new subdivision.

Supporting Exhibits: [Subdivision Plan](#); [Permitting Team comments](#).

**7:00 PM**

**POSTED: WINE & MALT LICENSE PUBLIC HEARING (ACTION)**

**4.**

*Proponent:* Rashmi Corp. (Doing Business As “Country Farms”)

*Location:* 3 Cedar Street

The Board will consider approving a Malt & Wine Off-Premises License, pursuant to MGL Chapter 138, section 15, to be forwarded to the ABCC for their consideration.

Supporting Exhibits: [Abutter notification](#); [Application](#); [Permitting Team comments](#); [building plan](#); [newspaper notification](#)

**7:30 PM**

**JOINT PUBLIC HEARING WITH PARKS & RECREATION COMMISSION (ACTION)**

**5.**

Members of the Board of Selectmen and the Parks & Recreation Commission will consider appointing two members to the Parks & Recreation Commission for the remainder of the current terms, which expire upon the 2014 Town Election.

Supporting Exhibits: [Four applicants](#); [Town Charter appointment process](#).

**8:00 PM**

**TECH SANDBOX REVIEW (ACTION)**

**6.**

The Board will review a report regarding Tech Sandbox and consider an agreement to assist in the non-profit’s relocation to Hopkinton.

Supporting Exhibits: [Proponent Letter](#).

**8:15 PM**

**ORDER OF TAKING - STREET ACCEPTANCES (ACTION)**

**7.**

Pursuant to Article 65 of the 2013 Annual Town Meeting, the Board will consider taking streets under the provisions of Chapter 82 of the *Massachusetts General Laws*, for public ways relating thereto:

Deneen Road (portion)	from Scarlata Road to dead end
Hearthstone Road	from Ash Street to dead end
Carriage Hill Road	from Ash Street to Hearthstone Road
Longwood Drive	from Spring Street to dead end
Emma Drive	from Longwood Drive to Ralph Road
Ralph Road	from Spring Street to Longwood Drive
Meadowland Drive	from Emma Drive to dead end

Breakneck Hill Road from Glen Road to Glen Road  
Glen Road from Lumber Street to the previously accepted  
portion of Glen Road at sta. 26+00

Supporting Exhibits: [Order of Taking](#); [GIS Map of public way acceptances](#).

**8:20 PM LIAISON ASSIGNMENTS (ACTION)**

8. The Board will finalize the FY14 Liaison assignments to Boards, Committees and Departments.

Supporting exhibit: [FY14 Proposed Assignments](#).

**8:25 PM POLE & WIRE LOCATION PETITION POLICY**

9. The Board will consider approving a policy and procedures that requires all applicants for pole and wire locations to submit standard information when petitioning the Board of Selectmen.

Supporting exhibit: [Draft policy](#).

**8:30 PM FIRE CHIEF & TOWN MANAGER FY13 GOALS REVIEW (DISCUSSION)**

10. The Board will evaluate the FY13 Goals for the Fire Chief and Town Manager.

Supporting Exhibits: [Fire Chief goals evaluation](#); [Town Manager goals evaluation](#).

**8:50 PM LIAISON REPORTS**

11. For [Board liaison assignments, click here](#).

**8:55 PM TOWN MANAGER'S REPORT**

12. a. Comcast Cable License Renewal Update (**DISCUSSION**)

b. Lonza Update & TIF Decertification (**ACTION**)

Supporting Exhibits: [Assessors Letter](#); [MOBD Letter](#).

c. Ice Hockey Rink (**DISCUSSION**)

d. Police Chief Search Committee Update (**DISCUSSION**)

**9:10 PM FUTURE BOARD AGENDA ITEMS**

13.

**9:15 PM ADJOURN**

14.

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**Correspondence to the Board of Selectmen**

1. [Westborough Water Treatment Plant Board Minutes for June 2013](#) (July 2013)

2. [Greece Consul General Response to Chairman Mosher](#) (July 2013)
3. [Senior Center Outreach Report](#) (July 2013)
4. [Lonza Downsizing Notice to the Board of Selectmen](#) (July 2013)
5. [Keefe Tech Roof Replacement Letter to the Board of Selectmen](#) (July 2013)
6. [Mass DOT Chapter 90 Letter to the Board of Selectmen](#) (July 2013)
7. [Ashland Police Recognition Letter](#) (July 2013)