OFFICE USE ONLY: Appointed: _____ Length of Term: _____ Term Expires: _____
Elected: _____ To fill Vacancy/Term expires: _____

TOWN OF HOPKINTON - Volunteer Resource Form

Hopkinton needs your expertise, time, and imagination. During the year, vacancies on town boards occur for a variety of reasons. Whether the positions are elected or appointed, they must be filled until their term expires, so that town government can proceed effectively. As a volunteer, you not only serve the community, you also help shape the political future of the Town and State in which you live.

NAME: Wayne P Pacheco
ADDRESS: 38 Greenwood Rd.
PO BOX:
TEL#(Evening): 508 259-9439
TEL#(Day): 508 93 7139 & 508 259-9439
FAX#:
E-mail: wayne.pacheco@emc.com
OCCUPATION/EDUCATION: Finance operations & compliance
REGISTERED VOTER? YES: [x] NO: [ ]

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BY: .....

APPOINTED BOARDS: Terms of the position are indicated when you are appointed. Reappointments are usually July 1st. Resignation before term expires is by letter to the Town Clerk.

[ ] ADA Committee	[x] Appropriation Committee	[ ] Board of Registrars
[ ] Board of Appeals	[ ] Cable Advisory Committee	[ ] Capital Improvement Com
[ ] Community Preservation Commission	[ ] Conservation Commission	[ ] Downtown Revitalization
[ ] Economic Development Committee	[ ] Elementary School Bldg. Committee	[ ] Historic Commission
[ ] Historic District Commission	[ ] Housing Committee	[ ] Hopkinton Cultural Council
[ ] 300th Celebration Committee	[ ] Hopkinton Tax Relief Committee	[ ] Marathon Committee
[ ] Marathon Fund Committee	[ ] Open Space Preservation Committee	[ ] Permanent Bldg Committee
[ ] Personnel Committee	[ ] Recycling Committee	[ ] Regional Voc School Com
[ ] Sustainable Green Committee	[ ] Veteran's Celebration Committee	[ ] Council on Aging
[ ] Woodville Historic District Commission	[ ] Youth Commission	[ ] Other

ELECTED BOARDS: Appointments until the next election, for duration of term.

[ ] Board of Assessors	[ ] Commissioners Trust Fund	[ ] Planning Board
[ ] Board of Selectmen	[ ] Housing Authority	[ ] School Committee
[ ] Board of Health	[ ] Library Trustees	[ ] School Fund Trustees
[ ] Cemetery Commissioners	[ ] Parks & Recreation	

PLEASE CHECK APPLICABLE TRAINING OR EXPERTISE:

[ ] Architecture	[ ] Fine Arts	[ ] Human Services	[ ] Property Appraisal
[ ] Communications	[X] Financial Administration	[ ] Insurance	[ ] Statistics
[X] Construction	[ ] Government Contracts	[X] Land Use Planning	[ ] Systems Analysis
[ ] Education	[ ] Health Care	[ ] Law	[ ] Transportation
[ ] Engineering	[ ] Historic Activity	[ ] Personnel Administration	

Areas of Expertise/Interests:

If any, please list previous government/community experience: Current member of Hopkinton ZAC.

I would be available for less than (circle one) 1, 2, 3, or 4 meeting(s) per month.

WAYNE P. PACHECO
38 Greenwood Road
Hopkinton, MA 01748
(508) 259-9439
wayne.pacheco@emc.com

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EMPLOYMENT

Director, Corporate Reporting PMO & Global Trade Compliance March 2009-Present
Director, Sarbanes–Oxley PMO & Global Trade Compliance September 2007-March 2009
EMC Corporation, Hopkinton, MA

Responsibilities encompass ownership of the Corporate Accounting & Reporting project management office, various technical accounting functions and continued management of the Global Trade Compliance office. Technical accounting and reporting responsibilities include software capitalization, corporate warranty reserve and spares reserve processes. Quarter-end responsibilities include balance sheet analysis and preparation of the management financial package for the CFO, earnings presentation for the Audit Committee and final review of the earnings release. Major accomplishments include leading a yearlong company-wide project to reduce the corporate quarterly financial close cycle by five days freeing additional time for analysis between final consolidation and earnings release, creation and implementation of new methodologies for software capitalization and warranty reserve calculations, both yielding a positive P&L impact.

Director, Office of Global Trade Compliance
EMC Corporation, Hopkinton, MA January 2005-September 2007

This was a newly created role responsible for the establishment of policies and procedures for global trade compliance through the creation and staffing of a central office emphasizing sales enablement while maintaining global regulatory compliance. Responsibilities include identifying and addressing global trade compliance risks, enabling the sale of regulated products, such as products comprising or containing strong encryption capabilities, to "restricted" or other customers normally requiring review by the U.S. government. Establishment of the office required the identification and harmonization of trade compliance processes throughout EMC, hiring, training and integration of acquired company's compliance efforts. Significant accomplishments include establishing EMC's ITAR (International Traffic in Arms) registration enabling international sales of EMC products used by U.S. Department of Defense entities and suppliers, securing export licensing and facilitating over $15 million of sales to export restricted end users including the Russian nuclear fuels agency, several foreign governments and military entities. During this time, I oversaw EMC's first successful audit by US Customs resulting in minimal penalties and payments compared to prior examinations.

Director of Operations, Corporate Services, West Coast Division
EMC Corporation, Mountain View, CA August 2003-January 2005

This remote assignment provided the opportunity to participate in pre-acquisition due diligence and drive the successful integration of the corporate services functions for four California based software companies acquired by EMC during 2003-2004. Integration duties included the consolidation of global staff, office locations, operations, vendor supply contracts, harmonization of policies, processes and systems resulting in decreased costs through consolidations and reductions. Major functions integrated and managed include; facilities, real estate, foodservice, corporate security and employee health and safety. Remotely, I also continued to lead the Global Facilities & Real Estate group's integration team, managed up to eighteen global staff and directed the construction of an Executive Briefing Center, a high profile, quick-turn project delivered on time and at budget. Our integration team's efforts resulted in the organization exceeding all cost-reduction and operational consolidation targets and schedules.

Business Director, Global Real Estate, Facilities & Aviation June 2001 – July 2003
Controller, Global Real Estate & Facilities October 1994 – June 2001
EMC Corporation, Hopkinton, MA

Primary responsibilities were the overall financial and administrative oversight of the Global Real Estate & Facilities function, financial oversight of EMC's Corporate Aviation operation and leading the global real estate and facilities and corporate services financial integration efforts for seven acquisitions. During this period, EMC increased its global real estate occupancy from 350,000 to over 4.5 million square feet including the acquisition of over 200 field offices.

Management duties included the supervision of twenty six global staff, leading the negotiation and oversight of vendor agreements including multi-million dollar electric utility, liquid nitrogen, cafeteria, cleaning and security contracts as well as tracking all major construction projects. Significant accomplishments included the implementation and oversight of a system for central control over the worldwide field office acquisition process, the administrative and financial consolidation of EMC's worldwide real estate and facilities operations and financial oversight for construction of 3.5+ million square feet of manufacturing and engineering facilities all completed under budget. Further accomplishments included the execution of tax cost segregation studies resulting in significant savings, and the acquisition of EMC's corporate aircraft fleet along with the establishment of a corporate aviation group with bases in the United States and Ireland. I was EMC's representative to the Massachusetts High Technology Council for energy and related issues where I was instrumental in having EMC selected as one of the Massachusetts electric utility deregulation pilot program participants and was selected for the Massachusetts Renewable Energy Trust Advisory Committee serving from 2001 through 2003.

Other fiscal responsibilities included managing the forecasting, analysis and approval of all corporate facilities and aviation related operating and capital expenses, tax issues, vendor contracts and monthly/annual presentation of department financial results and annual budgets to Executive Management.

Senior Portfolio Accountant February 1993 - October 1994
The Codman Company, Inc., Boston, MA

Responsibilities included supervising the operational accounting, construction accounting and financial statement preparation, Accounts Receivable, Accounts Payable supervision, system management, cash management and reporting for up to 27 multi-tenant commercial and residential properties totaling 2,000,000+ square feet. Other financial duties included extensive owner, broker, vendor and customer client contact and familiarity with several accounting software packages. Additionally, I was actively involved with management of the real properties through work with the individual Property Managers. Management duties included client and tenant support and contact, property maintenance supervision, project management, vendor contact and lease administration.

EDUCATION University of Massachusetts, Amherst, Massachusetts
Bachelor of Arts, Economics, May 1987

PROFESSIONAL EDUCATION

EMC Executive Development Program
Sustaining High Performance, Babson College, July 2001
EMC Leadership Forum, May 2001 – February 2002
Managing in a Matrix Environment, August 2004

Pace University, World Trade Institute, 2004 & 2005

INTERESTS Flying (Private Pilot), antique aircraft and auto restoration, hiking, travel.