

Return by 10/6/17 to:
Hopkinton Public Schools
Human Resources Department
89 Hayden Rowe St.
Hopkinton, MA 01748

Hopkinton Public Schools

Application for Superintendent Screening Committee



The Hopkinton School Committee is seeking participation on the Superintendent Screening Committee. Members of this committee will formulate interview questions, screen resumes, and conduct initial interviews with candidates for the position of Superintendent of Schools. This committee is tasked with recommending candidates for further consideration by the School Committee, who will make the hire and then enter into contract negotiations with their selected candidate.

The following participants are needed:

- One (1) parent of a Hopkinton Public Schools elementary (grades PreK - 5) student;
- One (1) parent of a Hopkinton Public Schools secondary (grades 6 - 12) student; and
- One (1) at-large member of the business community or the community, in general.

The following time commitment is required:

- An approximately two (2) hour working session to review resumes and formulate interview questions, tentatively scheduled for a weekday afternoon between November 6th – 9th;
- Up to two (2) full days to conduct interviews, and determine which candidates the Superintendent Screening Committee will recommend to the School Committee for further consideration, tentatively scheduled for up to two (2) weekdays between November 13th – 16th.

NAME: _____

E-MAIL: _____

ADDRESS: _____

TELEPHONE #: _____

I am (please check all that apply):

- ☐ The parent of an elementary student
☐ The parent of a secondary student

- ☐ A member of Hopkinton's business community
☐ A member of Hopkinton's community, in general

Please tell us a little about your education and experience:

Please tell us why you are interested in serving on this committee:

By signing below, I understand that I am applying to participate on the Superintendent Screening Committee, as outlined above. I acknowledge the anticipated time commitment, and am available to participate fully.

APPLICANT SIGNATURE

DATE

The Hopkinton Public School System does not discriminate on the basis of race, color, religion, national origin, age, gender, gender identification, sexual orientation, genetic information, or disability in admission to, access to, employment in, or treatment in its programs and activities. The Hopkinton Public School System is committed to maintaining a school environment free of harassment. Harassment by administrators, certified and support personnel, students, vendors and other individuals at school or at school-sponsored events is unlawful and is strictly prohibited. The Hopkinton Public School System requires all employees and students to conduct themselves in an appropriate manner with respect to their fellow employees, students and all members of the school community.